

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE  
CITY COUNCIL  
August 12, 2013**

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The regular meeting of the Holtville City Council was held on Monday, August 12, 2013 at 5:00 p.m. in the Civic Center. Council Members present were Mike Goodsell, Richard Layton, David Bradshaw, Jim Predmore and Ginger Ward. Staff members present were Alex Meyerhoff, Nick Wells, Manuel DeLeon, Alex Silva and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt and City Attorney Steve Walker were also present. Adriana Nava represented Justina Arce in her absence.

**CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:**

Mr. Goodsell called the meeting to order at 5:00 p.m.

**CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:**

Mr. Goodsell called the meeting to order at 6:00 p.m.

**INVOCATION:**

The invocation was led by Mr. Goodsell.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Mr. Bradshaw.

**CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:**

The City Clerk verified that the agenda was duly posted on August 9, 2013.

**EXECUTIVE SESSION ANNOUNCEMENTS:**

**PUBLIC EMPLOYMENT**

*(Government Code Section 54957.6)*

City Manager Evaluation

No reportable action taken.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

*(Government Code Section 54956.9)*

Property: APN 045-631-010-000 (SEC Fern Avenue and Fourth Street)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Terms and Lease of Operation

No reportable action taken.

Property: APN 045-330-034-000 (640 E. 3<sup>rd</sup> Street, Space 5)

Agency Negotiators: City Manager and City Attorney

Under Negotiation: Price and Terms of Payment

No reportable action taken.

Property: Mobile Home

Site Address: 1313 E. 7<sup>th</sup> Street Space 60, Spanish Trails Park

Under Negotiation: CDBG Loan Status/Property Abandonment

No reportable action taken.

## **PUBLIC COMMENTS:**

None

## **CONSENT AGENDA:**

- 1. Approval Of Minutes Of The Regular Meeting Of June 24, 2013, The Special Meeting Of July 16, 2013 And The Regular Meeting Of July 22, 2013**
- 2. Current Demands #32109 To #32225**

A motion was made by Mr. Layton and seconded by Mr. Predmore to approve Consent Agenda items 1 and 2. The motion carried 5/0.

## **REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:**

Mr. Wells said the fees for the use of Ralph Samaha Park for a softball tournament will be waived for the Lucero family.

Ms. Ward attended the SCAG General Assembly meeting.

Mr. Layton attended the Construction Management meeting for the Outfall Main Project.

Mr. Goodsell attended a ceremony at the Barbara Worth Country Club where Senator Ben Hueso spoke. He also visited Mr. Brittsan in the hospital.

Mr. Predmore attended the SCAG General Assembly meeting, an ICTC meeting and the ceremony at the Barbara Worth Country Club.

Mr. Bradshaw attended the Construction Management meeting for the Outfall Main Project. He announced the Lucero family will be selling tamale plates in the park on Friday from 10:00 until 2:00.

Mr. Holt said the Cedar and 6<sup>th</sup> Street Project should be completed this week. Half of the street will be completed by the end of the month on Highway 115 and Grape Avenue. The Grape Avenue Project will be completed the last week of the month and the Brentwood and 7<sup>th</sup> Street Rehabilitation Project will be finished next week.

Mr. Silva reported he was called out as a Strike Team Leader Trainee for the fire in the Banning area. He invited Council to participate in the Annual Walk to School Day on October 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup>. He also announced that he has a new granddaughter.

## **UNFINISHED BUSINESS:**

- 3. PUBLIC HEARING - Discussion/Related Action To Waive The Second Reading And Adopt ORDINANCE 480 Approving Annexation HV-1-13, Certain Real Property With APN 045-340-025 Into The City Of Holtville, Within The County Of Imperial – Justina Arce, City Planner**

Mr. Goodsell opened the public hearing at 6:14 p.m. Ms. Nava presented Ordinance 480. Receiving no comments from the audience the public hearing was closed at 6:17 p.m. A motion

was made by Mr. Predmore and seconded by Ms. Ward to waive the second reading and adopt Ordinance 480 approving Annexation HV-1-13, certain real property with APN 045-340-025 into the City of Holtville, within the County of Imperial. The motion carried 5/0 in the form of a roll call vote.

**4. PUBLIC HEARING – Discussion/Related Action To Waive The Second Reading And Adopt ORDINANCE 481 Amending The General Plan Land Use Map And Pre-Zoning Property With APN 045-340-025 – Justina Arce, City Planner**

Mr. Goodsell opened the public hearing at 6:18 p.m. Ms. Nava presented Ordinance 481. Receiving no comments from the audience the public hearing was closed at 6:20 p.m. A motion was made by Ms. Ward and seconded by Mr. Layton to waive the second reading and adopt Ordinance 481 amending the General Plan Land Use Map and Pre-Zoning property with APN 045-340-025. The motion carried 5/0 in the form of a roll call vote.

**NEW BUSINESS:**

**5. Discussion/Related Action To Rescind Resolution 13-34 For A Cycle 6 Highway Safety Improvement Program (HSIP) Grant Application Under The California Department Of Transportation And Replacing With RESOLUTION 13-37 Recognizing A 12% Local Match And Designating The City Manager As The Authorized Agent – Justina Arce, City Planner**

A motion was made by Mr. Bradshaw and seconded by Ms. Ward to not rescind Resolution 13-34 and wait for the outcome of the Grant application prior to making a decision. The motion carried 4/1 in the form of a roll call vote. Mr. Goodsell opposed.

**6. Discussion/Related Action To Adopt RESOLUTION 13-38 Authorizing The City Manager Of The City Of Holtville To Act As The City's Executive Officer And Authorized Representative To Sign All Disbursement Requests Including The Authority To Draw Upon Banking Accounts And To Execute All Other Matters Pertaining To The City Of Holtville's Participation In The Construction Assistance Grant Agreement Between The City Of Holtville And The North American Development Bank – Justina Arce, City Planner**

A motion was made by Mr. Layton and seconded by Mr. Bradshaw to adopt Resolution 13-38 authorizing the City Manager of the City of Holtville to act as the City's Executive Officer and authorized representative to sign all disbursement requests including the authority to draw upon banking accounts and to execute all other matters pertaining to the City of Holtville's participation in the Construction Assistance Grant Agreement between the City of Holtville and the North American Development Bank. The motion carried 5/0 in the form of a roll call vote.

**7. Discussion/Related Action Associated With Review Of The Engineer's Opinion Of Probable Cost For The Wastewater Treatment Plant Improvement Project And Directive Regarding The Final Scope Of Work Upon Review Of Local Steering Committee Recommendation – Justina Arce, City Planner**

A motion was made by Mr. Bradshaw and seconded by Ms. Ward to leave in both the laboratory and the septage holding and receiving station and explore the gap funding with NAD Bank. All members present were in favor and the motion carried unanimously.

**8. Discussion/Related Action To Authorize The City Manager To Engage A Contractor To**

**Complete The Required Roadway Repairs Along Seventh Street West Of Brentwood Avenue And Seventh Street Intersection On An Emergency Basis In Accordance With The Selected Contractor's Quotation Dated August 9, 2013 – Jack Holt, City Engineer**

A motion was made by Mr. Predmore and seconded by Ms. Ward to authorize the City Manager to engage a contractor to complete the required roadway repairs along Seventh Street West of Brentwood Avenue and Seventh Street Intersection on an emergency basis in accordance with the selected contractor's quotation dated August 9, 2013. The selected contractor is Pyramid Construction and the amount of the contract is \$30,888.00. All members present were in favor and the motion carried unanimously.

**INFORMATION ONLY:**

**9. Information Only Regarding Review Of Draft Tax Share Agreement Between County Of Imperial And City Of Holtville Associated With Bornt Annexation HV-1-13 – Justina Arce, City Planner**

Staff is still working with the County regarding this issue. Information only; no action taken.

**10. City Manager Report – Alex Meyerhoff**

- a. Finance Manager – Nick Wells**
- b. Public Works Supervisor – Alex Chavez**
- c. Water Works Supervisor – Frank Cornejo**
- d. Police Chief – Manuel DeLeon**
- e. Fire Chief – Alex Silva**

**Staff Reports**

Written reports were provided by the following: City Manager, Finance Manager, Public Works Supervisor, Water Works Supervisor and Police Chief. Mr. Silva will provide a report at the next meeting.

Mr. Meyerhoff congratulated Mr. Mellinger for being selected as the winner of the 2013 Distinguished Leadership Award presented by the California Chapter of the American Planning Association.

**ADJOURNMENT:**

There being no further business to come before Council, Mr. Goodsell adjourned the meeting at 7:43 p.m.

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Mike Goodsell, Mayor

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Glyn Snyder, City Clerk